



OUTFOXED

34 GORDON ROAD, TE AWANGA, HAWKE'S BAY, NEW ZEALAND

Range Standing Orders



Purpose of these Range Standing Orders

Range Standing Orders are written to ensure all range users are aware of the conditions that apply to Outfoxed shooting range **with safety being the prime consideration**, where :

- All necessary precautions are taken to prevent accidents to range users and visitors
- Danger to the public is prevented
- Maximum use is made of available range space
- Only authorised firearms and ammunition described in this range standing order is used on the range
- All shooting activities are conducted in accordance with:
 - Arms Act 1983
 - New Zealand Clay Target Assn Rules
 - New Zealand Clay Target Assn – Manual of Range Construction, Design and Inspection Guidelines
 - New Zealand Clay Target Assn – Health and Safety Manual
 - New Zealand Police – Shooting Range Manual
- All personnel are briefed on the amenities provided

These orders are applicable to **ALL PERSONS** who enter the property administered by Outfoxed. These orders are promulgated to all Outfoxed staff and all other individuals and organisations that use the range.

A copy of these orders is permanently displayed on the club notice board and link on our website

Terms and Definitions

Officer on Duty (OD) – is the range safety officer responsible for safety on a shooting range.

Shot fall safety area (SFSA) – 200 metre area in front of shooting activity where shot will fall - human activity must not be conducted within the safety area of a shotgun range when it is in operation.

Live firing / Shoot or Shooting – terms used to describe activity during which live firing of shotguns takes place.

Direct / Immediate Supervision – term used to describe supervision of a new or unlicensed shooter, where the firearms licence holder is :

1. is physically present and actively supervising the shooter;
2. is close enough to be able to take control of the firearm being used by the shooter if necessary;
3. is not using another firearm while providing supervision.

Shooter – person who discharges a firearm.

Shooting Range Operator (SRO) – person who is responsible for the operation of the Shooting Complex and associated ranges.

CofF – Cone of Fire.

VAoF – Vertical Angle of Fire.

HAoF – Horizontal Angle of Fire.

NZCTA – New Zealand Clay Target Association being the national body for clay target shooting in New Zealand.

List of References

New Zealand Clay Target Assn – Manual of Range Construction, Design and Inspection Guidelines - 28 Nov 2010.

New Zealand Clay Target Assn – Health and Safety Manual v2 2022

New Zealand Clay Target Assn

New Zealand Police Shooting Range Manual

1. Shooting Range / Range Complex Name: Outfoxed Ltd

2. Range Standing Orders Date: 25/06/2023

3. Introduction

Outfoxed is a small commercial clay shooting range.

It operates under Outfoxed who leases a 10acre area of the Te Awanga Downs Trust

The land is owned by Chris Nilsson

The hours of operation are 7days from 10am-5pm from September to May (summer months)

Winter months are quiet. We operate on a booking basis and close for the months June/July and August

4. Responsibility

SRO is Matthew Nilsson. Matt is responsible for administration, allocation, and ongoing maintenance of all ranges, and are also responsible for ensuring that all Outfoxed team working on the range are familiar with the RSOs.

5.Compliance with Range Standing Orders

These Range Standing Orders are applicable to **ALL PERSONS** who enter the property administered by Outfoxed. These orders are promulgated to all individuals and organisations that use the range.

Non-compliance with Range Standing Orders will result in the non-compliant individuals or party being requested to leave the range.

5. Shooting Complex / Range Location

34 Gordon Road Te Awanga 4180

39.64341 degrees S, 176.97131 Degrees E

6. Range Safety Rules

General Rules

The following safety rules **MUST** be complied with on the range:

1. Eye protection and recognised and adequate ear protection is mandatory for all personnel (including shooters, referees, visitors and trap personnel) on a range
2. To ensure safety, all shotguns must be handled with maximum care at all times
3. When not on the shooting station, guns are to be carried with breech open and empty
4. Break open guns are to be broken open and empty, pump action and semi-automatic guns are to have the bolt open and no cartridges in the magazine
5. On all ranges when live firing is occurring, a recognised OD will be present and act as the range safety officer for that range
6. Sighting exercises are permitted, but only with the permission of the referee or OD and only on the shooting station or designated area. (Note: some competition rules do not permit sighting)
7. No gun shall be loaded, closed or sighted when operating personnel are forward of the firing line, or when trap house or range safety flags are displayed
8. All shotguns must be kept unloaded except on the shooting station and after the referee has indicated that the squad/shooter may load
9. When the command or signal to 'STOP', 'CEASE FIRE' or 'UNLOAD' is given, shooting must stop immediately, and all shooters must unload their shotguns and make them safe. Shooting may only be resumed at the appropriate command or signal
10. Any shooter who handles a loaded gun after the 'STOP', 'CEASE FIRE' or 'UNLOAD' command has been given, without the permission of the referee, may be warned and removed from the grounds should the behaviour continue
11. The OD, referee or other appropriate range officials are responsible for giving the command to start firing and any other necessary commands
12. After firing their last shot, shooters must ascertain before leaving the shooting station that there are no cartridges in the chamber or magazine of their gun
13. Shooting at a pattern plate may be permitted, but only when authorised by the shoot management
14. The deliberate shooting by any individual of anything other than a target at any time whatsoever, is expressly prohibited. For the sake of clarity, individuals are expressly prohibited from discharging their firearm in a celebratory manner whatsoever and there shall be no discretion reserved in favour of shoot management in respect of any such conduct
15. Between events firearms must be safely secured
16. No person, except under the direction of the OD, should shift or handle another person's firearm
17. The wearing of 'jandals', or bare feet while shooting is prohibited
18. The use or taking of any drug, legal or illegal and including alcohol, shall prevent the shooter from taking any further part in that day's competition/practice, with the exception of the taking of prescription or non-prescription over-the-counter medications that do not impair a shooter's ability to perform safely
19. Smoking and vaping is prohibited by any shooter, referee, visitor or scorer on a range or field while shooting is taking place
20. No firing is permitted at any live bird or animal at the club
21. Some disciplines allow for the use of gun slips to transport guns around the range. It is up to the shooter to ensure the gun is empty before placing it in the gun slip
22. All Visitors to Outfoxed are to sign in and be welcomed and inducted into the Health and safety requirements in place while shooting at Outfoxed

Procedures Before shooting begins

General

- The range in use / red flag must be raised at the entrance to Outfoxed bunker
- Toilets are to be opened
- Access to first aid cabinet and fire extinguishers must be made available
- Move any animals or stock to areas outside the SFSA and ensure all gates are closed Safety signs and no access signs and cones are visible

On each individual range

- OD identified for each range in use, with all shooters made aware who the OD is
- OD to ensure trap machines are loaded and targets are thrown on correct trajectories
- OD conducts a visual check of the SFSA to confirm that no people, animals or vehicles are within it ie range is safe for live firing
- OD has checked bus for transport to bunkers
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Procedures After shooting stops

- Lower range in use / red flag and store in Outfoxed containers
- Carefully disarm and cover traps, glasses, headphones and remotes away
- Pick up unbroken targets and store in bins/boxes in bunker
- Clear rubbish from range
- Clean guns before locking up
- Lock up shooting bunker

Procedure for Reloading/Repairing trap machines

All ranges are equipped with a warning flag or device which **MUST** be displayed by trappers or trap staff when forward of the firing line or working within trap houses

Traps **MUST** be un-cocked before being reloaded or repaired

It is **NOT** permitted for people to be forward of the firing point (i.e. in the SFSA) loading or repairing traps while live firing is occurring on a range.

If a trap machine requires reloading or repairs while live firing is occurring, the following procedure is to be followed:

- OD to give the order to STOP firing

- All firearms are to be made safe / unloaded
- Range warning flag/device is to be put on the range in a clearly visible location to indicate that shooting is now stopped
- If the reload/repair is to a trap forward of the firing point and on a range that has a shared SFSA, then the OD is to **STOP** shooting on the other ranges **BEFORE** anyone enters the SFSA to reload or repair the trap
- When the OD has confirmed the range is safe, they can then allow the reload/repair to begin
- Reloading / repair of the trap machine to be undertaken and the OD informed when this is complete
- OD to confirm the range is safe
- OD to take down the range warning flag/device
- OD to indicate to shooters that live firing can resume

7. Range Layout / Range Danger areas

Aerial diagram



X

Danger signs / Red flags
Entry points into outfoxed shooting range



X
danger signs
/ Red flags
Entry points
into shooting
range



Position of traps

A
B
C
D
E

Clay drop zones

There is 1 Clay shooting range at Outfoxed with the following descriptions

Range 1 Outfoxed Bunker Range (5 clay traps)

Grid Ref: 39.64341 degrees S 176.97131 Degrees E

Range Axis: 180 degrees (due south)

Type : Full Danger Area

Shot Fall Safety Area: Restricted area no access necessary

Description: Due South into a hill (natural amphitheatre) Farm paddock that is 70m over sea level.
Fully fenced

Restrictions :

Conditions of use: Use carefully with COMMON SENSE at all times

8. Range Restrictions

Range restrictions

- Weather permitting as can cause hazards in wet weather with setting up and accessing the Clay traps

Firearm restrictions

- Centre fire / rim fire / black powder rifles and pistols are NOT permitted on any range
- All types of shotguns, including semi-automatics provided their calibre does not exceed 12g ie 12g, 16g, 20g, 24g, 28g, .410g are permitted, but 10 gauge is not permitted
- No gun is permitted to be used which has a barrel length shorter than 635mm or 25 inches
- The use of Damascus barrel guns or any other shotgun incorporating any form of twist steel barrel is strictly prohibited

Ammunition restrictions

- A maximum of 2 cartridges can be loaded into any shotgun at a time
- Shotgun cartridges can have a maximum of 28grams of shot, with all shot size being less than or equal to 2.5mm

9. Conditions of use

The following conditions apply to the use of the Outfoxed shooting Bunker

Daylight hours and in good weather. Wet windy forecast we will look to postpone or cancel event

Summer hours September to May bookings can be made Tuesday to Sunday 10am-5pm including public holidays

Winter hours by appointment and weather permitting. We generally close for May/June/July/August

Range Access conditions

- All range key holders are recorded in the Key Register which is administered by the Amy Nilsson
- Armoury key holders are limited to SRO Matt Nilsson and Licence holder Amy Nilsson
- Contractors – if contractors are required to access the range, both access times and keys need to be approved by the SRO or Amy Nilsson. Keys are to be returned promptly once work is completed

10. Targets / New target systems

- Approved Targets

All Shotgun ranges have mechanical traps that throw frangible (breakable) clay targets. Each range has an arrangement of shooting stations from which shooters engage targets

Target colour and size can vary by trap machine, with the same size / colour being consistent on a trap machine.

The following target types and sizes are approved to be thrown on all ranges:

- Standard (110mm)
- Standard (110mm) Flash targets
- Rabbit (110mm)
- Battue (110mm)
- Midi (90mm and 70mm)
- Mini / Bee (60mm)

- Correct Placement of Targets

All targets are thrown on fixed flight paths within prescribed arcs depending on the shooting discipline. NZCTA competition rules for events regarding target presentation must be adhered to.

Targets must be presented to shooters so that the target can only be engaged and shot within the shot fall safety area (SFSA) as defined for each Range

Note: Due to wind conditions, practice throwing of targets can be conducted prior to shooting to ensure the flight path of the target is within the limitations of the range Shot Fall Safety Area.

Procedure for approval and use of new targets and target systems

Any new target size / type and associated trap machine is to be reviewed and approved by the SRO before use.

11. Steel plate targets

- Steel plate targets are **NOT** to be used under any circumstances (refer approved targets section 12)
- Only frangible clay targets may be shot at

12. Moving Targets

The following criteria are to be applied to all moving targets:

All moving frangible clay targets must be set within the defined shooting range arcs of fire and height parameters with all shot falling within the shot fall safety area (SFSa).

For detail on individual ranges:

- Section 9 – Range Layout / Range Danger Area
- Section 19 – Cones of Fire / Shot fall safety areas

Skeet and Trap targets

- Skeet and Trap regulation fixed target trajectories **MUST** to be adhered to (ref. New Zealand Clay Target Assn – Manual of Range Construction, Design and Inspection Guidelines - 28 Nov 2010)

Sporting Clays / Compak targets

- Any target thrown towards the shooter (in-coming target) must minimise the risk of both whole targets and target fragments from hitting shooters and non-shooters. In-coming targets should be set to be broken at distances and angles that avoid either whole or fragments from landing within 10m of the shooter
- The majority of targets to be set at effective hunting distances (not too close, not too far)
- Rules for Compak target setting must be adhered to (i.e. targets must travel through a 25m by 40m rectangle etc.)
- Avoid having targets landing in other ranges / fields or near competitor waiting areas

13. Minimum safe engagement distances

There is no minimum safe engagement distance for frangible clay targets, but the following is to be applied:

- Clay targets are to be set to be shot at distances that conform to the rules of the shooting event being conducted on a range (Skeet, Trap, Compak etc.), and
- Targets are to be set to minimise the likelihood of both whole targets and target fragments from hitting shooters and non-shooters (safety)

14. Approved Range users and Priority of use

- The following is the order of priority for the use of the Outfoxed range
 - o Clients of Outfoxed on a day of a booking as a shooting day
 - o Members of the public attending a public or corporate event organised and booked by Outfoxed
- The range is **NOT** to be allocated for use by non-members or non-affiliated organisations without the express authority of the SRO of Outfoxed

Range intrusion Procedure

- With a range in use for live firing, it is the responsibility of all personnel on the range that if people, animals, vehicles or aircraft are seen to enter or about to enter the range and its danger area, they are required to shout '**STOP**', and all shooting is to stop immediately
- Only when the intrusion is clear may live firing resume under the instruction of the OD

15. Warning Flags and Danger signs

Range Danger flags and signs are provided on all access points to warn persons who are not familiar with range protocols and associated hazards that they are about to enter a live firing range.

On Outfoxed range:

- A red warning flag is positioned at the 4 entry points to the range and **MUST** be hoisted **PRIOR** to commencement of any live firing
- Range danger signs are positioned at each entry point to the Outfoxed range and on each of the boundary fences

Range danger signs and red warning flags are located in the following positions on the Outfoxed range



- All ranges **MUST** be equipped with a warning flag or device which **MUST** be displayed by trappers or trap staff when forward of the firing line or working within trap houses (see Procedure for Reloading/Repairing trap machines)

16. Range safety appointments

- A Range Safety Officer or Officer on Duty (OD) at Outfoxed is a person who :
 - o Holds a current New Zealand Firearms License
 - o Has successfully passed the NZCTA Range Safety exam
 - o Understands **THESE** Range Standing Orders
 - o Is named in the register of ODs (maintained by Amy Nilsson)
- The responsibility of the OD is to ensure compliance with **THESE** Range Standing Orders
- On the range, when live firing is occurring, an OD **MUST** be present and act as the range safety officer for that range

IMPORTANT: If a range is not under the supervision of an OD, live firing is **NOT** permitted on that range i.e. no Safety Officer, no shooting.

17. Cones of Fire / Shot Fall Safety Areas

The following criteria apply to COF for shooting at targets at Outfoxed

Skeet – as per New Zealand Clay Target Assn – Manual of Range Construction, Design and Inspection Guidelines and New Zealand Clay Target Assn – Rules Manual.

Trap – as per New Zealand Clay Target Assn – Manual of Range Construction, Design and Inspection Guidelines and New Zealand Clay Target Assn – Rules Manual.

Sporting Clays / Compak

- The determination of the shot fall safety area (SFSA) requirements for each sporting clay station is based on the particular course-of-fire planned for each shooting station.
- It is the responsibility of the OD to ensure that targets have been set so that they can be reasonably engaged / shot where all shot will be contained within the SFSA.
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- The SFSA is a distance of 200m from the firing point, unless a physical shot barrier (i.e a hill) prevents shot from travelling 200m.
- When a shooting stall / frame is utilised to restrict the shooter's swing of the shotgun, the horizontal access of fire (HAoF) is defined by the design of the shooting stall. The HAoF will be the horizontal arc that an average shooter properly positioned in the stall can attain.
- When a shooting stall / frame is not utilised, the HAoF will be defined by the horizontal arc through which the shooter can fire at their target, plus 3.4° (60 mm) to the left and right of that arc.

The approved CoF for Outfoxed Range

18. Inability to achieve Cone of Fire / Shot Fall Safety Area and Accidental Discharge

Outfoxed are authorised to conduct live firing events that comply with NZCTA rules and the provision of these Range Standing Orders. Shooting in an area not specified in Section 9 Range layouts, or shooting clay targets / target fragments that are outside of the CoF/SFSA is a safety issue and is NOT permitted.

Inability to achieve CoF Procedure

If, for any reason a shooter personally identifies or is identified as having fired a shot outside the relevant CoF/SFSA, the following procedure is to occur:

- The shooter is immediately to stop firing or be stopped and the OD is to be notified
- The shooter is to be advised that they have fired a shot that was outside of the SFSA
- The shooter's next shot is to be observed and if it falls within the relevant SFSA then the shooter may be permitted to continue firing with a warning being given, not to repeat the out of SFSA shot again
- If the next shot does not fall within the relevant SFSA, at the referee or OD's sole discretion:
 - o the shooter is to be provided with a competent coach with the intention of bringing the next shot within the relevant SFSA
 - o the shooter can be asked or instructed to withdraw from shooting and can be asked to leave the range, the SRO and Club Captain are to be advised

- If the OD considers the wayward shot may have caused damage or injury, they are to record the event and report it to the SRO as soon as possible. If an injury has occurred then the Injury procedure is to be followed immediately

Shooting at target chips / fragments – shooting target chips or fragments outside of the Coff/SFSA is not permitted and the procedure above is to be applied.

No targets – clay targets that are thrown offline and outside of the Coff/SFSA for whatever reason, are **NOT** to be shot at. The referee or OD is to call 'no target' as quickly as possible to prevent the shooter from engaging a target outside of the Coff/SFSA. A shooter who shoots at a target after it has been called as a 'no target' will be given a warning.

Accidental Discharge Procedure

When a shooter accidentally discharges their shotgun before calling for a target the following procedure is to occur:

- The shooter is to immediately stop firing and the referee or OD is to be notified
- If the OD or Referee considers the shot may have caused damage or injury they are to record the event and notify the SRO as soon as possible. If an injury has occurred then the Injury procedure is to be followed immediately
- If the accidental shot was directed in the SFSA, the shooter is permitted to resume firing provided the reason for the accidental discharge has been identified and remedied
- If required, and at the sole discretion of the OD or referee, and where permitted within the rules for an event, test firing may be permitted to confirm the firearm is safe to continue shooting.

19. Un-licensed or inexperienced shooters and test firing

- **Un-licensed shooters**
 - o Must be under the direct supervision of a licensed firearms person at all times when shooting.
- **Inexperienced / Novice / Corporate shooters**
 - o Must be under the direct supervision of a licensed firearms person at all times when shooting
 - o Must attend a safety briefing by the OD prior to participating in any shooting
- **Test Firing**
 - o Sighting exercises and test firing may be permitted, but only in a location notified by, and with the permission of, the OD or referee and only if permitted within the rules for the event.
 - o Shooting at a pattern board is permitted if one is set up and with the permission of the OD

20. Specific safety rules for the use of the range / range complex

- These Range Standing Orders take precedence over all other individual shooting discipline rules. Where a contradiction exists between these Range Standing Orders and other references, the contradiction is to be brought to the attention of the SRO. The SRO is to be prepared to justify the Range Standing Orders as and when required.
- Refer to section 8 Range Safety Rules for a full list of rules.
- Any new or unapproved shooting activities are to be reviewed by the SRO and the XXXX Club committee and included in these Range Standing Orders as an authorised amendment prior to being undertaken.
- Any amendments to these Range Standing Orders must be notified to the NZ Police and all club members, and a revised written copy placed on the club notice board and a link is on our website

21. Prohibited ammunition

The following ammunition is prohibited:

- All rimfire and centrefire rifle/pistol ammunition
- Cartridges containing rifled slugs or sabot rounds
- Cartridges containing incendiary or tracer ammunition
- Cartridges containing lead shot sized 2.5mm or greater

22. Air Danger Height (ADH)

In the event that an aircraft does fly within the 200m of live firing at the Outfoxed range, the Range Intrusion procedure in section 16. **MUST** be followed:

23. Eye and hearing protection

Eye protection and recognised and adequate ear protection is **MANDATORY** for all personnel (including shooters, referees, visitors, children and trap personnel)

24. Accident / Incident / Evacuation procedure

The OD and all participants on a range are to be vigilant for accidents and incidents.

If an accident or incident occur they are responsible to prevent further harm by stopping live firing through shouting the command **'Stop'**.

Evacuation - In the event of an incident requiring evacuation of the Range or Range Complex

- all firing is to be stopped by shouting the command **'Stop'**
- all firearms are to be made safe / unloaded
- the OD will initiate evacuation by shouting **'Evacuate the Range'** and command all range personnel to exit the range by the range entrance way
- all personnel are to move safely to the **Muster Area**

25. Medical Incident Procedure

- In a medical emergency, dial 111 and ask for ambulance assistance.
- Address: 34 Gordon Road Te Awanga
- First Aid facilities are available in the bunker, these include a first aid kit.
- In the event of a medical emergency occurring on the range, the following action is to be adopted:
 - Live firing is to be immediately suspended by anyone on the range.
 - All firearms that are in use must be made safe / unloaded.
 - Assess the casualty and administer first aid.
 - If the casualty is required to be evacuated to the nearest hospital, contact emergency services by dialling 111 and ask for ambulance assistance.
 - Provide directions to the location of the range and advise that a person will be waiting to guide the ambulance to the range and casualty.
 - Notify SRO.

26. Fire Procedure and Precautions

- In the case of fire, dial 111 and ask for Fire Services assistance.
- Address: 34 Gordon Road Te Awanga
- fire extinguishers are available in the Bunkers
- In the event of a fire emergency occurring on the range, the following action is to be adopted:
 - Live firing is to be immediately suspended by anyone on the range.
 - All firearms that are in use must be made safe/unloaded.
 - All range personnel are to be evacuated from the complex by following the evacuation procedure.
 - During the evacuation, dial 111 and request Fire Services.
 - Provide directions to the location of the range and advise that a person will be waiting to guide Fire Services to the range.
 - Notify SRO.
- In order to burn rubbish at the club, a fire permit, if required, must be obtained from the local authority before any fire is contemplated.
- All precautions are to be taken to reduce the possibility of fire in buildings and the surrounding grounds.

- All fires are to be extinguished as quickly as possible.

27. Range Maintenance plan

Range maintenance is conducted as part of a regular duty by Outfoxed SRO. Weed eating, electric fencing, mowing and checking traps, first aid and keeping stock and bunker tidy and in order.

Range Safety Maintenance Schedule

Number	Feature	Inspection Requirement	Inspection Frequency	Maintenance Requirement
1	Skeet side walls	Check for gaps or damage	6 monthly	Immediately repair / cover any gaps or damage
2	Range floors or shooting pads	Check for level clean surfaces free from obstructions	3 monthly	Repair damage, remove obstructions
3	Drains	Check drainage both in and in front of trap houses, range boarders etc. for obstructions or water retention	6 monthly	Clear obstructions and or contaminates
4	Electric fence lines	Check for grass / shrubs touching electric fence lines	3 monthly	Clear / weed-eat grass or shrubs under fences, test electric fence
5	Flags and Signage	Check all range danger or in use flags are functional and range signs are appropriate and legible	6 monthly	Immediately repair / replace any deficient flags or systems and signage
6	Trap houses	Check for xxx and yyy	Xx	Yyy
7	s	Check for xxx and yyy	Xx	Yyy
8	Fire Extinguishers	Check for pressure and use by date	12 monthly	Immediately replace
9	Smoke alarms	Test siren, change batteries	6 monthly	Replace batteries every 6 months
10	12 volt batteries	Check all batteries used for traps, use battery tester	3 monthly	Fill batteries with distilled water, remove and recycle failed batteries
11	Gates / perimeter fences	Check locks, verify warning signs are visible, check for damage or gaps.	6 monthly	Fix as required
12	Roads, tracks or carpark areas	Check for potholes, over growth or obstructions	6 monthly	Fix as required
13	Trees	Check for broken / dangerous branches (fall hazard), over growth etc.	6 monthly	Remove, trim or maintain as required

28. Range Clearance

- All shooters are to ensure that range rubbish, including used cartridges, ammunition and clay boxes are removed from the range

- Rubbish is not to be left on the range as it can easily become a safety or environmental hazard
- Unbroken targets (i.e. pickups) are to be picked up at the cessation of shooting each day and stored at bunker These targets remain the property of Outfoxed
- Grass ranges are to be mowed regularly

29. Unauthorised Access and / or use of the range

- Any individual or organisation given use of the Range Complex requires written authority from Outfoxed Any individual or organisation unable to provide this approval as proof of authority will be asked to leave the property immediately.
- Any refusal to leave should be reported to the NZ Police and the SRO as soon as possible.

30. Children (Minors under the age of 20yrs)

- All children who are spectators are to be under the direct supervision of an adult at all times and to be positioned at a location directed by the OD.
- All children who are participating in shooting must be under the direct supervision of an adult who has a firearms license, and under supervision of the OD.

31. Health and Hygiene

- **Health**
 - o kitchen or catering workers must ensure good health and hygiene standards when preparing and serving food.
 - o All members or visitors should be aware that the consumption of food or drink, or smoking/vaping on the range is prohibited.
- **Hygiene**
 - o **Toilets** – on range toilets are provided at the Outfoxed landing area
 - o **Hand Washing** – tap water is located at the Outfoxed landing area
 - o **Range tools** – As lead is a contaminant, clean all tools used after range maintenance or works activity

32. Domestic Animals

- Domestic animals are only permitted on the range with the approval of the OD and must remain on a leash, and under control, at all times
- Care of animals hearing is an important consideration and the location of animals on the range or complex is a key consideration for the animal's own

33. Amendments to Range Standing Orders

- Amendments to these Range Standing Orders are made by the authority of the SRO and Outfoxed
- It is the responsibility of Matt and Amy the directors of Outfoxed to ensure that all amendments are noted in the Table of Amendments and the content of these Range Standing Orders is updated.
- After these Range Standing Orders are amended, a new version of the Range Standing Orders is to be made available to all staff at Outfoxed and a copy placed on the club notice board
- All changes to these Range Standing Orders will be provided to the NZ Police.

34. Authorisation of Range Standing Orders

These Range Standing Orders are authorised by the SRO and Outfoxed

35. Distribution List for Range Standing Orders

- All Outfoxed team members
- Available on our website
- New Zealand Clay Target Assn.
- New Zealand Police

Appendix 1. Range Layout and locations

Appendix 2. Diagrams of ranges and danger areas